

**REPORT OF THE AUDIT OF THE
WARREN COUNTY
SHERIFF'S SETTLEMENT - 2008 TAXES**

**For The Period
April 10, 2008 Through April 8, 2009**



**CRIT LUALLEN
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EXECUTIVE SUMMARY
AUDIT EXAMINATION OF THE
WARREN COUNTY
SHERIFF'S SETTLEMENT - 2008 TAXES

For The Period
April 10, 2008 Through April 8, 2009

The Auditor of Public Accounts has completed the audit of the Sheriff's Settlement - 2008 Taxes for the Warren County Sheriff for the period April 10, 2008 through April 8, 2009. We have issued an unqualified opinion on the financial statement taken as a whole. Based upon the audit work performed, the financial statement is presented fairly in all material respects.

Financial Condition:

The Sheriff collected taxes of \$46,807,545 for the districts for 2008 taxes, retaining commissions of \$1,499,766 to operate the Sheriff's office. The Sheriff distributed taxes of \$45,234,258 to the districts for 2008 taxes. Taxes of \$1 are due to the districts from the Sheriff and refunds of \$952 are due to the Sheriff from the taxing districts.

Deposits:

The Sheriff's deposits were insured and collateralized by bank securities or bonds.

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CRIT LUALLEN
AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky

Honorable Steven L. Beshear, Governor

Jonathan Miller, Secretary

Finance and Administration Cabinet

Honorable Michael O. Buchanon, Warren County Judge/Executive

Honorable Jerry Gaines, Warren County Sheriff

Members of the Warren County Fiscal Court

Independent Auditor's Report

We have audited the Warren County Sheriff's Settlement - 2008 Taxes for the period April 10, 2008 through April 8, 2009. This tax settlement is the responsibility of the Warren County Sheriff. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Sheriff's Tax Settlements issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the Sheriff's office prepares the financial statement in accordance with the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the accompanying financial statement referred to above presents fairly, in all material respects, the Warren County Sheriff's taxes charged, credited, and paid for the period April 10, 2008 through April 8, 2009, in conformity with the modified cash basis of accounting.

In accordance with Government Auditing Standards, we have also issued our report dated March 24, 2010 on our consideration of the Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to



To the People of Kentucky
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provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Crit Luallen", with a long horizontal flourish extending to the right.

Crit Luallen
Auditor of Public Accounts

March 24, 2010

WARREN COUNTY
JERRY GAINES, SHERIFF
SHERIFF'S SETTLEMENT - 2008 TAXES

For The Period April 10, 2008 Through April 8, 2009

<u>Charges</u>	<u>County Taxes</u>	<u>Special Taxing Districts</u>	<u>School Taxes</u>	<u>State Taxes</u>
Real Estate	\$ 8,279,204	\$ 5,521,981	\$ 18,654,361	\$ 7,348,275
Tangible Personal Property	1,454,720	468,894	2,261,370	2,801,752
Fire Protection	1,459			
Increases Through Exonerations	2,978	1,380	2,840	2,600
Franchise Taxes	553,134	101,444	559,605	
Additional Billings	753	377	1,937	668
Oil and Gas Property Taxes	9,864	5,036	26,555	8,741
Limestone, Sand and Mineral Reserves	1,373	726	3,692	1,214
Oil Penalties	606	321	1,630	536
Penalties	35,183	23,411	74,698	32,269
Adjusted to Sheriff's Receipt	(146)	(49)	27	(230)
Gross Chargeable to Sheriff	<u>10,339,128</u>	<u>6,123,521</u>	<u>21,586,715</u>	<u>10,195,825</u>
<u>Credits</u>				
Exonerations	19,545	10,860	42,540	17,201
Discounts	159,609	95,175	336,526	162,019
Delinquents:				
Real Estate	76,266	46,777	165,395	67,419
Tangible Personal Property	55,872	18,009	88,936	41,829
Oil Property	3,522	1,727	9,495	3,129
Oil Penalty	606	321	1,630	536
Franchise Taxes	2,045	645	1,210	
Unpaid Fire Dues		8,800		
Total Credits	<u>317,465</u>	<u>182,314</u>	<u>645,732</u>	<u>292,133</u>
Taxes Collected	10,021,663	5,941,207	20,940,983	9,903,692
Less: Commissions *	<u>426,208</u>	<u>233,544</u>	<u>418,820</u>	<u>421,194</u>
Taxes Due	9,595,455	5,707,663	20,522,163	9,482,498
Taxes Paid	9,579,454	5,702,871	20,485,230	9,466,703
Refunds (Current and Prior Year)	<u>16,286</u>	<u>4,911</u>	<u>37,205</u>	<u>16,070</u>
Due Districts or (Refunds Due Sheriff) as of		**		
Completion of Audit	<u>\$ (285)</u>	<u>\$ (119)</u>	<u>\$ (272)</u>	<u>\$ (275)</u>

* And ** See Next Page

The accompanying notes are an integral part of this financial statement.

WARREN COUNTY
 JERRY GAINES, SHERIFF
 SHERIFF'S SETTLEMENT - 2008 TAXES
 For The Period April 10, 2008 Through April 8, 2009
 (Continued)

* Commissions:

10% on	\$	10,000
4.25% on	\$	25,273,246
2% on	\$	20,940,983
1% on	\$	583,316

** Special Taxing Districts:

Conservation District	\$	(3)
Health District		(54)
Extension District		(6)
Library District		(3)
WRECC District		1
Fire Districts:		
Alvaton		(14)
Barren River		(3)
Browning		(5)
Gotts		(2)
Hadley		(1)
Plano		(7)
Richardsville		(10)
Smiths Grove		(4)
Woodburn		(8)

Due District or		
(Refunds Due Sheriff)	\$	<u>(119)</u>

WARREN COUNTY
NOTES TO FINANCIAL STATEMENT

April 8, 2009

Note 1. Summary of Significant Accounting Policies

A. Fund Accounting

The Sheriff's office tax collection duties are limited to acting as an agent for assessed property owners and taxing districts. A fund is used to account for the collection and distribution of taxes. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

B. Basis of Accounting

The financial statement has been prepared on a modified cash basis of accounting. Basis of accounting refers to when charges, credits, and taxes paid are reported in the settlement statement. It relates to the timing of measurements regardless of the measurement focus.

Charges are sources of revenue which are recognized in the tax period in which they become available and measurable. Credits are reductions of revenue which are recognized when there is proper authorization. Taxes paid are uses of revenue which are recognized when distributions are made to the taxing districts and others.

C. Cash and Investments

At the direction of the fiscal court, KRS 66.480 authorizes the Sheriff's office to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 2. Deposits

The Sheriff maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC) as required by KRS 66.480(1)(d). According to KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the Sheriff and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution.

WARREN COUNTY
NOTES TO FINANCIAL STATEMENT
April 8, 2009
(Continued)

Note 2. Deposits (Continued)

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a depository institution failure, the Sheriff's deposits may not be returned. The Sheriff does not have a deposit policy for custodial credit risk but rather follows the requirements of KRS 41.240(4). As of April 8, 2009, all deposits were covered by FDIC insurance or a properly executed collateral security agreement.

Note 3. Tax Collection Period

A. Property Taxes

The real and personal property tax assessments were levied as of January 1, 2008. Property taxes were billed to finance governmental services for the year ended June 30, 2009. Liens are effective when the tax bills become delinquent. The collection period for these assessments was September 22, 2008 through April 8, 2009.

B. Oil, Gas, and Limestone Taxes

The real and personal property tax assessments were levied as of January 1, 2008. Property taxes were billed to finance governmental services for the year ended June 30, 2009. Liens are effective when the tax bills become delinquent. The collection period for these assessments was February 15, 2008 through April 8, 2009.

Note 4. Interest Income

The Warren County Sheriff earned \$10,222 as interest income on 2008 taxes. The Sheriff distributed the appropriate amount to the school district as required by statute, and the remainder was used to operate the Sheriff's office. As of March 24, 2010, the Sheriff owed \$88 in interest to his fee account.

Note 5. Sheriff's 10% Add-On Fee

The Warren County Sheriff collected \$121,520 of 10% add-on fees allowed by KRS 134.430(3). This amount was used to operate the Sheriff's office.

Note 6. Advertising Fees

The Warren County Sheriff collected \$16,170 of advertising fees allowed by KRS 134.440(2). The advertising fees were used to operate the Sheriff's office.

Note 7. Unrefundable Duplicate Payments and Unexplained Receipts

The Sheriff deposited unrefundable duplicate payments and unexplained receipts in a separate bank account. The Sheriff escrowed an amount of \$340 for 2007 taxes and will escrow \$376 for 2008 taxes. KRS 393.090 states that after three years, if the funds have not been claimed, they are presumed abandoned, and abandoned funds are required to be sent to the Kentucky State Treasurer by KRS 393.090.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL
STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



CRIT LUALLEN
AUDITOR OF PUBLIC ACCOUNTS

The Honorable Michael O. Buchanon, Warren County Judge/Executive
Honorable Jerry Gaines, Warren County Sheriff
Members of the Warren County Fiscal Court

**Report On Internal Control Over Financial Reporting And On
Compliance And Other Matters Based On An Audit Of The Financial
Statement Performed In Accordance With Government Auditing Standards**

We have audited the Warren County Sheriff's Settlement - 2008 Taxes for the period April 10, 2008 through April 8, 2009, and have issued our report thereon dated March 24, 2010. The Sheriff prepares his financial statement in accordance with a basis of accounting other than generally accepted accounting principles. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Warren County Sheriff's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the Warren County Sheriff's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with the modified cash basis of accounting such that there is more than a remote likelihood that a misstatement of the entity's financial statement that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statement will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



Report On Internal Control Over Financial Reporting And On
Compliance And Other Matters Based On An Audit Of The Financial
Statement Performed In Accordance With Government Auditing Standards
(Continued)

Compliance And Other Matters

As part of obtaining reasonable assurance about whether the Warren County Sheriff's Settlement - 2008 Taxes for the period April 10, 2008 through April 8, 2009, is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, the Warren County Fiscal Court, and the Department for Local Government and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Crit Luallen", with a long horizontal flourish extending to the right.

Crit Luallen
Auditor of Public Accounts

March 24, 2010

